

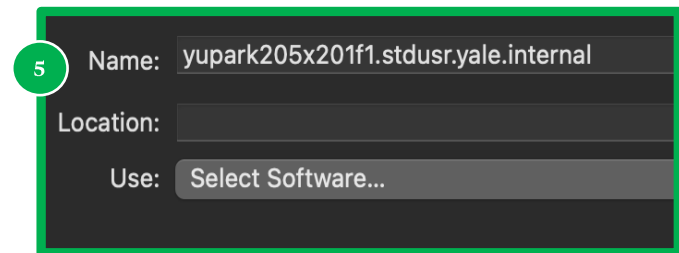
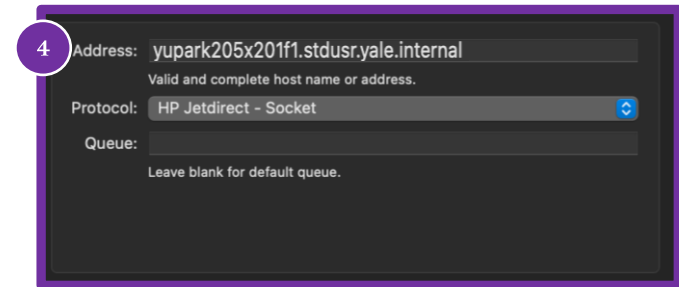
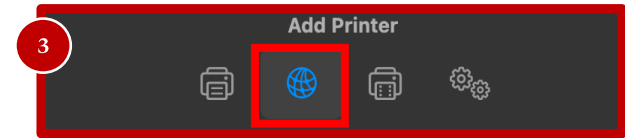
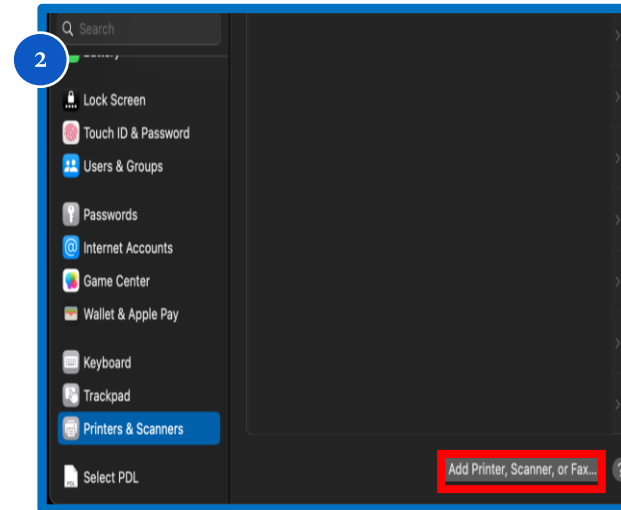
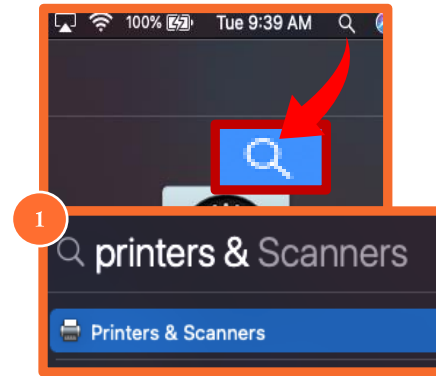
Install a Printer via IP/Hostname on a Mac OS 13+

These instructions will walk the user through installing an IP/Hostname printer on a Mac OS 13 +

*Printing at Yale requires all devices be connected to the Yale Secure Network

Connect Printer to Computer :

- 1 Find Printers and Scanners in System Preferences, or if you prefer, you can use the magnifying glass to search for Printers and Scanners.
- 2 Once in Printers and Scanners locate the “Add Printer, Scanner Fax” button.
- 3 Click the Globe (IP Printing) from the row at the top.
- 4 In the "Address" field, type the IP address or host name (**yupark205x201f1.stdusr.yale.internal**). In most cases, you would select "HP Jetdirect" and leave the "Queue" field empty.
- 5 Change the "Name" section to set a name for the printer. The location may fill in automatically, but it isn't required. If you downloaded the driver beforehand, the "Use" section should fill in automatically. If not, you can manually search with the drop-down using Select Software.



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6 “Select Software” will open a search box. If you previously were connected to the Fiery you should be able to search for the Ricoh Pro C5200 PS driver. If searching for the driver does not pull up any Ricoh Pro C5200 driver, then skip to the Download the Driver section. Follow those steps, install the driver and then proceed to step 7.

7 If the copier has a finisher, you may be able to click "Configure" while installing the printer. Alternatively, you can click on "Options & Supplies" and then navigate to the "Options" tab.

8 Select the features listed which will open the options for the bypass tray.

Download the Driver:

Not Pictured: Your location's copier requires a driver to use all its features. If you previously had this device installed, you may not need to download the driver again. If you are unsure or need to download the driver use this URL <https://yupark205x201f1.studsr.yale.interna> and click on the Downloads tab. Chose the Printer Files download for MAC OSX.

